

**ENFIELD BOARD OF EDUCATION
ENFIELD, CONNECTICUT**

Time-Place: Council Chambers
820 Enfield Street
Enfield, CT
7:00 PM Regular Meeting

Date: 10/13/15

1. Call to Order – 7:00 PM
2. Invocation or Moment of Silence – Tina LeBlanc
3. Pledge of Allegiance – Tina LeBlanc
4. Fire Evacuation Announcement
5. Roll Call
6. Board Guest(s)
7. Superintendent's Report
 - a. Student Representative Report(s)
 - b. Youth Vote Events
 - c. October/November Events
8. Audiences
9. Board Members' Comments
10. Unfinished Business
11. New Business
 - a. Approval of the 2016 Regular BOE Meeting Schedule
 - b. BOE Policy #6146 Requirements for Graduation and Action if any
 - c. BOE Policy #9340 Meetings and Action if any
 - d. November 24th Regular Board Meeting and Action if any
 - e. Transition Tasks
12. Board Committee Reports
 - a. Curriculum Committee
 - b. Building Committee
13. Approval of Minutes: Regular Meeting Minutes – September 29, 2015
14. Approval of Accounts and Payroll
15. Correspondence and Communications
16. Audiences
17. Executive Session
18. Adjournment



ENFIELD PUBLIC SCHOOLS

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date: October 13, 2015
To: Enfield Board of Education
From: Dr. Jeffrey A. Schumann
Re: Superintendent's Report

- a. **Student Representative Report(s)**: Enclosed in your packet, you will find a report from both BOE Student Representatives regarding events/happenings at their respective high schools. Student Representatives may have some additional information or comments to share with Board members.
- b. **Youth Vote Events**: Enclosed in your packets, is information regarding this year's Youth Vote Events. Enrico Fermi students will host the Town Council Debate on October 22nd at 7:00 PM in the John F. Kennedy Auditorium and Enfield High students will host the Board of Education Debate on October 26th at 7:00 PM in the Enrico Fermi Auditorium. A Meet the Candidates Night will be held on October 29th at 6:30 PM in the John F. Kennedy Café.
- c. **October/November Events**: Listed below are some of the events that are happening during the month of October.
- Jack-O-Lantern Festival will be held on October 17th at 4:00 PM on the Town Green.
 - Enfield High National Honor Society Induction Ceremony will be held on October 19th at 6:30 PM in the Auditorium.
 - FHS/EHS College Fair will be held on October 28th at 7:00 PM in the Fermi Gym.
 - Enrico Fermi National Honor Society Induction Ceremony will be held on October 29th at 6:30 PM in the Auditorium.
 - Schools will be closed on November 3rd for Election Day. Central Office will be open.
 - The Veteran's Day Parade will be held on November 8th at 1:00 PM. The parade will start at the Felician Sisters Residence and will end at the Enfield Town Green.
 - K-5 Evening Conferences will be held on November 9th at 6:00 PM.
 - K-5 Afternoon Conferences will be held on November 10th at 2:00 PM.
 - Schools and offices will be closed for Veteran's Day on November 11th.
 - K-5 Evening Conferences will be held on November 12th at 6:00 PM.
 - K-12 Early Release & 6-12 Staff PD will be held on November 13th.
 - K-5 Afternoon Conferences will be held on November 13th at 2:00 PM.
 - 6-8 Evening Conferences will be held on November 18th at 6:00 PM.
 - 6-8 Afternoon Conferences will be held on November 19th at 4:00 PM.
 - FHS/EHS Fall Parent/Teacher Conferences will be held on November 19th at 6:30 PM.



ENFIELD PUBLIC SCHOOLS
OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date: October 13, 2015
To: Enfield Board of Education
From: Dr. Jeffrey A. Schumann
Re: Approval of the 2016 Regular BOE Meeting Schedule

Connecticut law requires the Board of Education to provide the Town Clerk with a listing of dates for the Board's regular meetings for the coming year. The Town Clerk is requesting the list of regular meetings for 2016. Enclosed in your packet is the list of regular meetings for 2016 in accordance with Board Policy #8341 Meetings and incorporated it into the letter in your packet that requires the Board Chairman's signature.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding the approval of the regular meeting dates for 2016.



ENFIELD PUBLIC SCHOOLS
OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date: October 13, 2015
To: Enfield Board of Education
From: Dr. Jeffrey A. Schumann
Re: BOE Policy #6146 Requirements for Graduation and Action if any

At this time Mr. Drezek and I will update the Board regarding Board Policy #6146 Requirements for Graduation.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding Board Policy #6146 Requirements for Graduation.



ENFIELD PUBLIC SCHOOLS
OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date: October 13, 2015
To: Enfield Board of Education
From: Dr. Jeffrey A. Schumann
Re: BOE Policy #9340 Meetings and Action if any

At this time Mr. Drezek and I will update the Board regarding Board Policy #9340 Meetings.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding Board Policy #9340 Meetings.



ENFIELD PUBLIC SCHOOLS
OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date: October 13, 2015
To: Enfield Board of Education
From: Dr. Jeffrey A. Schumann
Re: November 24th Regular Board Meeting and Action if any

The Board has a regular meeting scheduled for November 24th. The 2015-17 Board's term can start on November 17th. Council Chambers is unavailable to schedule a special meeting for the Organizational Meeting of the Board prior to November 24th. If any Board action is required before the new Board can be officially sworn in by the Town Clerk, the current Board would need to preside.

The Board may either hold a special meeting for the organization of the new Board at Barnard school on November 17th or cancel the regular meeting scheduled for November 24th and hold a special meeting for this purpose in the Council Chambers at that time.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding the Organizational Meeting of the Board.



ENFIELD PUBLIC SCHOOLS

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date: October 13, 2015
To: Enfield Board of Education
From: Dr. Jeffrey A. Schumann
Re: Transition Tasks

As requested, I will update the Board regarding the Enrico Fermi/Enfield Transition Tasks that were identified in the High School Consolidation Transition memo prepared for the Board at the last meeting.



EHS/FHS Student Representative Reports – October 13, 2015

Enfield High & Enrico Fermi High School:

- FHS Parent Advisory Mtg. will be held on October 15th at 6:00 PM in the Fermi Library Media Center.
- EHS Home Coming Dance will be held on October 15th at 6:30 PM at the Roadway Inn in East Windsor.
- Enfield National Honor Society Induction will be held on October 19th at 6:30 PM in the Auditorium.
- Town Council Debate will be held on October 22nd at 7:00 PM in the JFK Auditorium.
- Board of Education Debate will be held on October 26th at 7:00 PM in the Fermi Auditorium.

Monday, October 12		NO GAMES SCHEDULED	Game Time	Bus Time
Tuesday, October 13				
<u>HOME</u>				
M.S. OF PLAINVILLE	@	JFK GIRLS SOCCER	3:45 P.M.	
BULKELEY/HMTCA	@	GIRLS SWIMMING (Fermi High Pool)	4:00 P.M.	Fermi pool
SOMERS	@	ENFIELD GIRLS SOCCER (JV)	3:45 P.M.	Grass field
SOMERS	@	ENFIELD GIRLS SOCCER (Varsity)	3:45 P.M.	Turf field
GRANBY MEMORIAL	@	ENFIELD FIELD HOCKEY (Varsity)	6:30 P.M.	Turf field
BLOOMFIELD / MLC	@	FERMI CROSS COUNTRY (Powder Hollow)	3:45 P.M.	
ROCKVILLE (JV)	@	FERMI GIRLS VOLLEYBALL	6:00 P.M.	
ROCKVILLE (Varsity)	@	FERMI GIRLS VOLLEYBALL	7:00 P.M.	
<u>Away</u>				
JFK Boys Soccer	@	Middle School of Plainville	3:45 P.M.	2:30 P.M.
Enfield Boys Soccer	@	Somers High School	3:45 P.M.	2:15 P.M.
Fermi Field Hockey	@	Hall High School (JV)	4:30 P.M.	3:00 P.M.
Fermi Field Hockey	@	Hall High School (Varsity)	6:00 P.M.	-----
Wednesday, October 14				
<u>HOME</u>				
SUFFIELD MS	@	JFK FIELD HOCKEY	3:45 P.M.	
GRANBY MEMORIAL MS	@	JFK CROSS COUNTRY	3:45 P.M.	
CLASSICAL MAGNET	@	ENFIELD BOYS SOCCER (Varsity)	3:45 P.M.	Turf field
TOLLAND	@	FERMI BOYS SOCCER (JV)	3:45 P.M.	Grass field
TOLLAND	@	FERMI BOYS SOCCER (Varsity)	3:45 P.M.	Turf field
<u>Away</u>				
Enfield Cross Country	@	Somers (Field Road Park)	4:15 P.M.	2:30 P.M.
Fermi Girls Soccer	@	Tolland High School (JV & Varsity)	3:45 P.M.	2:15 P.M.
Thursday, October 15				
<u>HOME</u>				
WINDSOR LOCKS MS	@	JFK GIRLS SOCCER	3:45 P.M.	
SUFFIELD	@	ENFIELD FIELD HOCKEY (Varsity)	3:45 P.M.	Turf field

E.O. SMITH	@	FERMI GIRLS VOLLEYBALL (JV)	5:30 P.M.	
E.O. SMITH	@	FERMI GIRLS VOLLEYBALL (Varsity)	6:30 P.M.	
<i>Away</i>				
JFK Boys Soccer	@	Windsor Locks Middle School	3:45 P.M.	2:30 P.M.
Enfield Girls Soccer (V)	@	Classical Magnet (Annie Fisher M.S.)	4:30 P.M.	3:15 P.M.
JFK Field Hockey	@	Canton Middle School	3:45 P.M.	2:30 P.M.
Friday, October 16				
HOME				
GRANBY MEMORIAL MS	@	JFK FIELD HOCKEY	3:45 P.M.	
SMSA (JV)	@	EHS G. VOLLEYBALL (Fermi High Gym)	6:00 P.M.	Fermi gym
SMSA (Varsity)	@	EHS G. VOLLEYBALL (Fermi High Gym)	7:00 P.M.	Fermi gym
LEWIS MILLS	@	ENFIELD FOOTBALL (Varsity)	7:00 P.M.	Turf field
E.O. SMITH	@	FERMI BOYS SOCCER (JV)	4:30 P.M.	Turf field
E.O. SMITH	@	FERMI BOYS SOCCER (Varsity)	6:30 P.M.	Turf field
SIMSBURY	@	FERMI FIELD HOCKEY (Varsity)	3:45 P.M.	Grass field
SIMSBURY	@	FERMI FIELD HOCKEY (JV)	5:15 P.M.	Grass field
<i>Away</i>				
Girls Swimming	@	Rocky Hill High School	4:00 P.M.	2:15 P.M.
Fermi Girls Soccer	@	E.O. Smith High School (JV)	4:00 P.M.	2:15 P.M.
Fermi Girls Soccer	@	E.O. Smith High School (Varsity)	6:00 P.M.	-----
Saturday, October 17		NO GAMES SCHEDULED		
Sunday, October 18		NO PRACTICES OR GAMES SCHEDULED		

Become an Informed Voter



The **Enfield Youth Vote** invites you to attend the following debates:

TOWN COUNCIL CANDIDATES

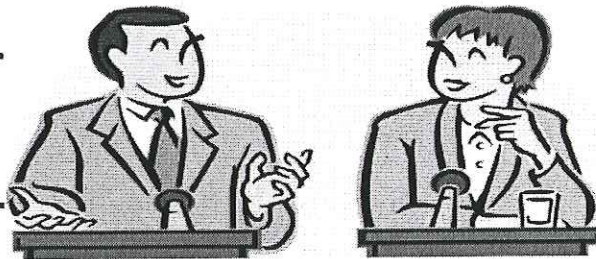
DATE: Thursday October 22, 2015

TIME: 7:00 PM

LOCATION: John F. Kennedy Middle School
Auditorium

This session is open to the public, audience questions will be taken.

Hosted by Enfield High School Social Studies Dept.



BOARD OF EDUCATION CANDIDATES

DATE: Monday, October 26, 2015

TIME: 7:00 PM

LOCATION: Enrico Fermi High School Auditorium

This session is open to the public, audience questions will be taken.

Hosted by Enrico Fermi High School Social Studies Dept.

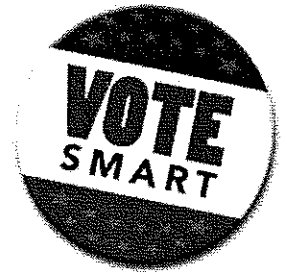
Students and their families are invited to attend...

MEET THE CANDIDATES NIGHT

DATE: THURSDAY, OCTOBER 29, 2015

TIME: 6:30 – 8:00 PM

LOCATION: JOHN F. KENNEDY MIDDLE
SCHOOL CAFETERIA



THIS IS YOUR OPPORTUNITY TO BECOME AN INFORMED VOTER!

Meet the candidates running for Enfield

BOARD OF EDUCATION

&

TOWN COUNCIL

Take this opportunity to personally speak with the candidates and have your questions answered. There are no presentations!

REFRESHMENTS WILL BE SERVED



Bring your raffle ticker and enter to win a Target gift certificate

NAME: _____

SCHOOL: _____

GRADE: _____

Gift certificates will be delivered to winners' schools



Item #11a.

ENFIELD PUBLIC SCHOOLS
OFFICE OF THE SUPERINTENDENT OF SCHOOLS

DRAFT

October 13, 2015

Mrs. Suzanne Olechnicki, Town Clerk
Enfield Town Hall
820 Enfield Street
Enfield, CT 06082

Re: Schedule of Regular Meetings for 2016 – Enfield Board of Education

Dear Mrs. Olechnicki:

The dates for regular scheduled meetings for the Enfield Board of Education for 2016 are herein submitted. The Board of Education plans to meet on the second and fourth Tuesday of each month on the presented schedule.

All meetings are planned to begin at 7:00 PM at the Town Hall in Council Chambers located at 820 Enfield Street, Enfield, Connecticut unless otherwise indicated.

January 12	April 26	September 13
January 26	May 10	September 27
February 9	May 24	October 11
February 23	June 14	October 25
March 8	June 28	November 8
March 22	July 12	November 22
April 12	August 23	December 13

Sincerely,

Thomas J. Sirard
Chairman

Ref: Board Policy #8341

**ENFIELD BOARD OF EDUCATION
ENFIELD, CONNECTICUT**

MEETINGS

8341.

Regular Meetings of the Board – Regular meetings of the Board shall be held on the second and fourth Tuesday of each month at 7:00 PM except for the following months:

December – Second Tuesday only

July – Second Tuesday only

August – Fourth Tuesday only

Special Meetings of the Board – Special meetings shall be called by the Chairperson upon a written request of one third of the members or whenever deemed necessary by the Chairperson. Written notice of all special meetings shall be given to the members of the Board at least 24 hours previous to the time stated for the meeting to convene. Said notice shall indicate the purpose of such special meetings; and no other business shall be transacted at such meetings except upon the unanimous vote of the whole Board.

Special meetings are to be held on other days of the week (other than Mondays) so as not to conflict with Town Council meetings.

Adjournment of Meetings – Meetings shall adjourn no later than 10:30 PM.

Extensions in time of adjournment may occur should two-thirds of the members present so approve. (In the event five members are in attendance, it will be necessary to have 4 affirmative votes for an extension in time of adjournment; if seven members are in attendance, it will be necessary to have five affirmative votes).

Policy Adopted: February 14, 1961
Policy Amended: November 23, 1971
Policy Amended: December 14, 1982
Policy Effective: November 14, 1983
Policy Amended: December 11, 1989
Policy Amended: December 11, 1990
Policy Amended: December 13, 1993
Policy Amended: March 27, 2007
Policy Amended: December 11, 2007
Policy Reviewed: February 24, 2009
Policy Revised: October 9, 2012
Effective: January 1, 2013

ENFIELD PUBLIC SCHOOLS
ENFIELD, CONNECTICUT

REQUIREMENTS FOR GRADUATION

6146

A graduate of the Enfield Public Schools must have earned a minimum of 22 credits, must have met the established credit distribution requirement, and must have earned a 4.0 (C-) average for all courses required for graduation. In accordance with Connecticut General Statutes, students must also meet additional performance standards. Beginning with the graduating class of 2006, literacy and numeracy performance standards shall be required with an ultimate goal to improve learning for every student. Starting with the class of 2016, a science performance standard shall be required.

In the future, additional performance standards may be considered.

MINIMUM CREDITS, COURSE REQUIREMENTS AND PERFORMANCE STANDARDS:

Credits and Required Courses:

- English 4 Credits
- Mathematics 3 Credits
- Science 2 Credits
- Social Science consisting of: 3 Credits
 - (1) Credit from one of the following courses:
 - World History
 - World Civilization
 - (1) Credit – US History
 - (½) Credit – Civics
 - (½) Credit – Social Studies Elective Course
- Arts or Vocational Education* 1 Credit
- Physical Education/Health Education 2 Credits
- Electives 7 Credits

*This credit may be taken in any one or a combination of the following areas: Business, Art, Music, Technology Education, and Family and Consumer Sciences.

Performance Standards:

Beginning with the class of 2006, a student will be granted a high school diploma provided that he/she has met a literacy and a numeracy performance standard, as well as the minimum requirement of 22 credits listed above.

A. Literacy Performance Standard – To read and write with understanding and respond to a variety of texts across disciplines.

1. In order to meet the literacy standard, a student must achieve one of the following:

- a) A score in level three (3), four (4), or five (5) on the CAPT Reading Across Disciplines or Writing Across Disciplines; or
- b) A Critical Reading SAT score or Writing SAT score of 430 or above; or
- c) A Reading ACT score of 18 or above; or
- d) Receive a score that meets or exceeds standards on a District Literacy Performance Task as defined in Administrative Regulation 6146.

B. Numeracy Performance Standard – To complete mathematical problems which require the demonstration of basic math skills.

- 1. In order to meet the numeracy performance standard, a student must achieve one of the following:
 - a) A score in level three (3), four (4), or five (5) on the CAPT Mathematics Test; or
 - b) A Math SAT score of 430 or above; or
 - c) A Math ACT score of 18 or above; or
 - d) Receive a score that meets or exceeds standards on a District Numeracy Performance Task as defined in Administrative Regulation 6146.

C. Science Performance Standard – Students shall, prior to the completion of their senior year, demonstrate a proficiency in problem solving and scientific inquiry as well as a familiarity with major themes in science.

- 1. In order to meet the District Performance Standards in science students must succeed in one of the following area
 - a. Score at a level three (3), four (4) or five (5) on the CAPT Science Test; or
 - b. Score a 430 or higher on a SAT II Science related subject test; or
 - c. Score an 18 or higher on an ACT Science related test; or
 - d. Receive a score that meets or exceeds standards on a District Science Performance Task as defined by Administrative Regulations 6146.

Conditions:

1. Graduating Seniors:

In addition to satisfying the required course credits and meeting the performance standards, graduating seniors must attain a minimum overall average of 4.0 (C-) for all courses required for graduation.

The 4.0 (C-) grade average required for graduation shall be computed annually at the end of the fourth marking period and shall include all the courses taken by the student.

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Students who have earned more than the required credits for graduation but failed to obtain the required 4.0 (C-) average, may attempt to satisfy the 4.0 (C-) average by calculating the highest GPA using the minimum number of credits. Such calculation must include all of the required courses.

Only students who have met all of the district's graduation requirements may participate in their school's graduation ceremony.

2. Non-Graduating Seniors:

Seniors who have not satisfied all requirements for graduation will not be allowed to participate in the school's graduation ceremony and will be given the opportunity to attain a high school diploma by:

- a. attending summer school at their own expense in an attempt to meet the graduation requirements.
- b. returning to high school the following year to meet all graduation requirements.

All students must pass a minimum of four (4) full-credit courses in their senior year. This requirement may be waived for students who have been granted approval for senior mid-year graduation or have returned to complete their graduation requirements.

Students who have met all of the district's graduation requirements except for the literacy and/or numeracy standard shall receive a certificate of completion in lieu of a high school diploma.

D. Senior Mid-Year Graduation:

Students who complete all graduation requirements by the end of the second marking period of the senior year, may select to leave school at that time provided they have complied with the following procedures:

- 1. A formal request must be made to the school administration, before the end of the junior year. This request must be made on the official "Early Graduation Request Form" which can be obtained from the Guidance Office.
- 2. The request for Mid-Year Graduation must have the approval of the parent or guardian. The student's guidance counselor will certify that the student is eligible for early graduation.
- 3. A program must be planned accordingly prior to the end of the Junior year.
- 4. Final and official approval must be obtained from the school administration.

Principals should use discretion in granting permission for early graduation and weigh each request on its own merits. Consideration should be given to requests centered around such things as:

- a. Early acceptance into college or some other acceptable educational or vocational program.
- b. Extreme economic hardship within a family.

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Since the Board feels that a student's high school experience is beneficial both academically and socially, it will not be the intent of this policy to encourage students to request early graduation simply for the purpose of seeking an early termination to their formal education process.

Students who have been granted permission for mid-year graduation will receive their diplomas in June and are expected to participate in commencement activities. All graduation expenses and obligations should be met before leaving school.

5. All other requests for early graduation other than those stipulated above will require the approval of the Superintendent of Schools. In no case will students be permitted to "graduate" earlier than the end of the "junior" year.

E. Transfer of Credits:

Students who transfer to the senior high school in their senior year will receive an Enfield diploma provided such transfer is made on or before February 1st. In cases where students transfer after February 1st, the administration shall make an effort to have the student receive a diploma from the school last attended. In any case, students in this category shall participate in Enfield graduation ceremonies.

High school students may take courses and earn credits from any accredited college, vocational institution or accredited/approved Distance Learning Program at their own expense. Such courses may be added to the student's official school transcript and applied toward fulfilling graduation requirements. The number of course credits, which will be accepted toward graduation requirements, is not to exceed two credits.

Students pursuing this option, must obtain approval from the guidance office and school principal prior to enrolling in any such course.

The decision of the principal is final.

F. Special Education Students:

Special Education students will be subject to the general policy regarding graduation unless extenuating circumstances are in evidence, which might exclude such students from satisfactorily completing the district performance standards and/or the grading policy as determined by the Planning and Placement Team (P.P.T.).

It is expected that the P.P.T. will recommend "exemptions" from this Board policy as early in the program planning stage as may be feasible but after the student has participated in the CAPT assessment.

G. Modifications and Accommodations:

Students who have been identified as ESL/ELL may be allowed modifications or accommodations by a school review committee in order to meet any of the conditions set forth in the performance standards section. The review committee may exempt such students if, in the opinion of the committee, they deem the language barriers to be a significant impediment to satisfying the conditions set forth in Section C.1.

H. Options for Students Who Fail to Meet Performance Standards:

218 Individuals who have met all other graduation requirements except the literacy and/or
219 numeracy standards are entitled to retake the DPT during the times scheduled and
220 published by the school district or provide evidence of acceptable SAT/ACT scores to
221 meet graduation requirements until attaining the age of 21, consistent with the age
222 limits for returning to school as stated in CT Statute 10-220. Upon reaching the age of
223 21, this option no longer will be offered and individuals must then seek an Adult
224 Education Diploma.

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226 If an individual elects to enroll in Adult Education, he or she must follow the guidelines
227 established for the Adult Education Diploma.

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233 **Legal References:** **Connecticut General Statutes, Section 10-220, Section 10-221a, Section**
234 **10-223a**

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236 **Approved:** **June 16, 1986**
237 **Effective:** **September 1, 1986**
238 **Section A Rev.:** **September 9, 1997**
239 **Revised:** **November 24, 1998**
240 **Revised:** **August 28, 2001**
241 **Revised:** **June 11, 2002**
242 **Revised:** **May 11, 2004**
243 **Revised:** **July 11, 2005**
244 **Revised:** **June 27, 2006**
245 **Reviewed:** **June 23, 2009**
246 **Revised:** **February 12, 2013**

ENFIELD BOARD OF EDUCATION
ENFIELD, CONNECTICUT

MEETINGS

9340.

Annual Organization Meeting of the Board:

The Board of Education shall be organized at its first regularly scheduled meeting or at a Special Meeting held within the time limits set by law following the biennial election.¹ The meeting shall be called to order by the Chairperson, Vice-Chairperson or the Secretary of the Board for the preceding year, in that order of priority, provided one of these officers is still a member of the Board. If none of the former officers is still a member of the Board, the meeting shall be called to order by the Town Clerk. The person calling the meeting to order shall preside until a chairperson is chosen.

The new Chairperson of the Board shall take office upon election. The Board shall then elect a Vice-Chairperson and a Secretary.

All officers of the Board shall hold office for a term of two years until their successors are elected and have qualified, except in case of removal as herein provided.

Whenever there is a vacancy in the office of Chairperson, Vice-Chairperson or Secretary, the Board shall elect a new officer to fill the vacancy during the unexpired term of office. Such election shall take place at the next regularly scheduled meeting following the effective date of termination.

Election of Officers - Nominations will be received from the floor. A majority of five (5) votes of the members of the Board shall be required for election.

Public: Executive Session - All meetings of the Board for the official transaction of business shall be open to the public. The Board may at its discretion, meet in executive session to discuss confidential matters. Such action to go into executive session shall be voted and in accord with Connecticut State Statutes.²

Minutes - All motions of the Board shall be recorded in the minute book of the Board. The votes of each member of the Board upon any motion requiring roll call vote, shall be recorded in the minutes. The minute book shall be kept on file as the permanent official record of all Board action and shall be open to inspection of the public unless such inspection would:

- a. adversely affect the public security or the financial interests of the Town of Enfield, or
- b. be injurious to the reputation or character of a person.

Denial of the right of inspection shall be in writing generally stating the reason therefore.

¹Connecticut General Statutes Section 10-218

²Connecticut General Statutes Section 1-21

Policy Adopted:	November 10, 1970
Revised:	January 22, 1974
Revised:	May 10, 1994
Revised:	January 27, 1998
Revised:	May 12, 1998
Reviewed:	October 13, 2009

**BOARD OF EDUCATION
REGULAR MEETING MINUTES
SEPTEMBER 29, 2015**

A regular meeting of the Enfield Board of Education was held at Town Hall in Council Chambers, located at 820 Enfield Street, Enfield, CT on September 20, 2015.

1. **CALL TO ORDER:** The meeting was called to order at 7:01 PM by Chairman Sirard.
2. **INVOCATION OR MOMENT OF SILENCE:** Vincent Grady
3. **PLEDGE OF ALLEGIANCE:** Vincent Grady
4. **FIRE EVACUATION ANNOUNCEMENT:** Chairman Sirard announced the fire evacuation announcement.
5. **ROLL CALL:**

MEMBERS PRESENT: Peter Jonaitis, Raymond Peabody, Lori Unghire, Vin Grady, Tina LeBlanc, Timothy Neville, Stacy Thurston and Tom Sirard

MEMBERS ABSENT: David Wawer

ALSO PRESENT: Dr. Jeffrey Schumann, Superintendent and Mr. Christopher Drezek, Deputy Superintendent

6. **BOARD GUEST(S)**

- a. **Dr. Joseph Erardi, Newton Public School Superintendent and Chair of the CAPSS Federal Relations Committee**

Dr. Schumann introduced Dr. Erardi, the Newton Superintendent to the Board. He is also the Chair for the CAPSS Federal Relations Committee.

Dr. Erardi thanked the Board for the invitation. As you all know, when this committee is together, we are working hard for advocacy that influences National Education Policies. Dr. Schumann is one of three superintendents that represent Connecticut when we go to Washington DC. We are making relationships with our Federal Delegation. He feels it is important to share with the Board what we are doing as members of the Federal Relations Committee. He is privileged to sit as an Executive Committee member for this delegation. Dr. Schumann has an outstanding relationship with Senator Joe Courtney. Our work is important for the betterment of schools systems across the country. We work long hours and help to create legislation. We are proud of our work.

Chairman Sirard thanked Dr. Erardi for coming.

7. **SUPERINTENDENT'S REPORT**

- a. Student Representatives Report(s) – as presented
- b. Staff PD & Columbus Day – as presented
- c. EHS/FHS Induction Ceremony – as presented
- d. Grants Report – as presented
- e. Personnel Report – as presented

8. **AUDIENCES**

Rebecca Kalagher – Mrs. Kalagher stated she is here about the transition team and would like an update on this. There are many areas that need to be addressed like class offerings and scheduling. Will more AP classes be offered? Will students be able to receive unofficial transcripts and what will this look like? What about class rank? She is also concerned about the music wing not being ready until February/March 2016. Many other parents are concerned about the band room and will it be able to hold everyone. What about the uniforms. Our students are currently competing and are working very hard. How will this all work out? Students are applying to colleges with music as their majors. Are we doing a disservice to them if the rooms are not ready? Band uniforms need to be ordered. We have a great music and academic program that is weighted. Will the auditorium be large enough for the graduating class in case it rains? Thank you.

9. BOARD MEMBER COMMENTS

Mr. Grady congratulated Enfield High Student Tory Orefice for being recognized as one of the 2016 the National Merit Scholarship Program winners.

Mr. Grady addressed the Board about a fund raising program called the “Sunshine Kids Club” that benefits kids with cancer. They are looking to raise \$5K. He would like us to place this on the website. This fund raiser is for a great cause and he supports it.

Mr. Grady added that he participated at ShopRite for “Bagging for Hunger” with Mr. Peabody and Mrs. Unghire. He had a good time and met many people. He would like to correct this problem in our town.

Mrs. LeBlanc attended the JFK Curriculum night for grade 6 students. The clubs and late buses at JFK have started. She also attended the EHS Curriculum night. She cannot wait for them to be using the new science wing.

Mrs. LeBlanc attended the JV Football game at Enfield High and two Eagles flew over the field. We were all excited about the Eagles. This was very symbolic.

Mrs. LeBlanc added that our roads are being done by Spazzarini Construction Company and they are doing a great job.

Mrs. LeBlanc agreed with Mrs. Kalagher that we need to get the transition information out to the parents. Mr. Longey addressed parent concerns before the Curriculum night at EHS. This was very helpful to the EHS parents. She agrees the parents have a lot of questions that need to be addressed. Thank you for your valued points you mentioned tonight. You opened our eyes to many different things.

Mr. Neville stated a lot has been happening with the transition. The Superintendent has a list to discuss with us tonight. Some things have been decided and some items still need to be addressed. Some of the items will be discussed at the Curriculum meetings. Some of the concerns involve money. We need to figure out a way to address these one-time costs with the Town Council. He apologized for not being open with this to the public. This item will be addressed tonight and at the next several upcoming Board meetings.

Mr. Neville stated that class offerings are tied to budgets and scheduling. Once they are combined, there will be more offerings for students. This will not be perfect. We are offering our students more AP classes now. If you have any other questions, please call us.

Mrs. Thurston stated Eli Whitney will hold their welcome back picnic. They will also hold their first PTO meeting on October 7th.

Mr. Jonaitis stated the Board met prior to the Board meeting and we discussed the transition plans and music. He added that we are moving forward with this and everything is on schedule at this time.

Mr. Jonaitis stated the topic of the casino in Enfield has energized people. This is what needs to be done when we decide about Fermi. Referendum items will need to be decided this election. We could use Fermi as a middle school, as an alternative education program, vocational education program and many other things. We could draw students from the surrounding towns. Don't just let this building sit there and deteriorate. There are many reasons why students act out in class. We have a great alternative program at Alcorn that is working because of the small student to teacher ratios. Alternative education is a win-win for everyone.

Mr. Jonaitis hopes that the Board can finally put to bed the Superintendent's Evaluation. This has gone on way too long.

Mr. Jonaitis stated he made several requests through the chair that have not been addressed yet. He is now asking again through the chair about a parent addressed the Board several months ago about walkers taking the bus during the winter months. They are looking for the Board to approve students walking to the nearest bus stop. He also asked if a student makes up work during the summer could it be counted. He still has not received an answer about this. He reminded Board members that Central Office works for us not the other way.

Mr. Jonaitis stated during the Meet the Candidates Night you should ask questions and hold candidates to it. Ask tough pertinent questions. Candidates need to live up this.

Mr. Peabody recognized several past students for their accomplishments. Our school system has produced some success stories.

Mr. Peabody stated the ERFC program offers a safe place for kids before and after school. They can do their homework and they offer programs for our kids. This is a great program for our kids. They held a backpack drive and received many items for students.

Mr. Peabody thanked our PTO's for doing a great job and supporting our kids. He urged parents to get involved with their PTO at their child's school.

Mr. Peabody attended Family Day and had a great time. This was their 18th year holding this event on the Town Green.

Mr. Peabody stated our buildings and grounds are responsible for our school grounds. He would like to know the condition of our schools. He requested from the chair to Dr. Schumann to obtain a schedule of inspections for the play grounds and the repairs that are needed. Eli Whitney playground has been closed for repairs. Some of the rest rooms at Barnard need to be looked at. He would Board members to have some building walkthroughs. Some of the walls at Barnard and Nathan Hale need fresh paint.

Mr. Peabody requested from the chair to Dr. Schumann to look into storage for classroom materials being stored at Alcorn. Some of our teachers are buying their own materials. Can we let the teachers know about this storage area at Alcorn?

Mr. Peabody requested from the chair to Dr. Schumann if there is any excess equipment at any of the schools, we should let the other schools know so they can use it. Some of the desks need to be replaced.

Mr. Peabody thanked Mrs. Kalagher for speaking tonight about our music programs. We will look into the academic programs.

Mr. Peabody requested from the chair to Dr. Schumann that the Building Committee put up a FAQ page on the website. Questions could be answered here for parents. He stated that we discussed the transition tonight. We will continue to look into alternatives.

Mrs. Unghire thanked Mrs. Kalagher for your concerns.

Mrs. Unghire stated that Hazardville Memorial held a picnic and the turnout was great. She attended a CREC meeting in Hartford. She attended Family Day and everyone had a great time. She spoke to members of EFFE & KITE at the Family Day. She thanked everyone involved with the "Bagging for Hunger" event at ShopRite. She also thanked the Miller family at ShopRite for everything they do for our community.

Mrs. Unghire attended the Rachel's Challenge event at Fermi. She was there from 8 – 2 PM. It was truly amazing and very powerful program. Mr. Newton asked that each one, reach one. She added that Andrew, Lily and Hannah, you rock.

EHS Student Representative added that the busing and parking continue to be a big concern at Enfield High. There are currently two buses that are extremely overcrowded in the Thompsonville area. Walkers are taking the buses. There are some buses like the one she rides that only have a few students on it. She would like something to be done about this, maybe we could send some of these empty buses to this area to pick up the students.

Chairman Sirard thanked Dr. Erardi for attending tonight's meeting. He has had the privilege of lobbying with Dr. Schumann also.

Chairman Sirard stated the transition information has been slow coming. Information will now be forthcoming. The builders are doing a great job and they are currently on time with the project. The administration is handling the transition professionally and it will be forthcoming.

Chairman Sirard addressed Mrs. Kalagher by stated both the auditorium and gymnasium will be air-conditioned.

10. UNFINISHED BUSINESS - None

11. NEW BUSINESS

a. Transition Update and Action, if any

Dr. Schumann reviewed and distributed a memo about the high school consolidation transition and timeline. The project is currently on schedule. Uniforms will cost around \$230K - \$250K for the entire school. We need to order items for the Band during the winter and items for fall athletics in the spring. This is a starting point for a transition budget.

Mr. Neville stated we need to expedite the uniforms with the Town Council. We need to discuss this item quickly and do not have the luxury to wait.

Mr. Neville requested from the chair to Dr. Schumann for this be discussed at the next Governance meeting. This is not in our budget and needs to be addressed sooner rather than later. We can even hold a joint meeting if needed to discuss this.

Chairman Sirard stated we will address this at the next Governance meeting.

Mr. Peabody asked when the next Governance is meeting. Dr. Schumann stated we will first need to establish if this process will continue with the Interim Town Manager and Mayor.

Mr. Peabody requested from the chair to the Dr. Schumann for this discussion to be held in the next few weeks. We have some quotes to start with. We also need to look at what can be done concurrently. Some items can be sent to the Policy and Curriculum Committees to speed up the process.

Mr. Grady asked who decides on the band uniforms. Dr. Schumann stated the band directors and Dr. Goodnite have spoken to a company and have mockups. We can show the Board if they would like to view one of them. There is no policy in place that prohibits the Board or the Administration to make decisions regarding uniforms.

Mr. Grady does not believe the Board should make this decision.

Mr. Jonaitis would like the students to decide. Remember what we went through with the mascot.

Mrs. LeBlanc added the Enfield High Uniforms just say Enfield. We might not need to order everything.

Dr. Schumann stated the new uniforms would include the new school colors. He is sure we could use some of the older uniforms but would not have enough for all of the programs.

Mrs. LeBlanc stated that students from both EHS and FHS would like to purchase the older uniforms. This could be a revenue source for the new uniforms.

Dr. Schumann stated the uniforms are Board equipment and this could be discussed by the Policy Committee.

Chairman Sirard would like this to be referred to the Policy Committee.

Mr. Grady asked who made the decision for the band uniforms at Fermi. Mrs. Kalagher stated the band director and Dr. Goodnite.

Mr. Neville requested from the Chair to Dr. Schumann it might take up to 6 months to hire a new Town Manager.

Chairman Sirard is confident that he and Dr. Schumann can set up a meeting with the Town Manager and Mayor.

Mr. Neville added that money is never an easy issue to deal with. This needs to be discussed now. The Board and Town Council need to discuss this. We need to order the uniforms in January/March. We can look at the old uniforms to see what we can use. We don't want to do this part of the consolidation poorly.

Chairman Sirard would like Dr. Schumann to set a meeting with the Mayor and acting Town Manager.

Mr. Neville would like them to meet at least once or twice a month to get this done. You can also delegate items to us in order to get this done as quickly as possible.

Chairman Sirard stated this will jump start the process.

Mr. Peabody stated that he previously asked for a transition budget to discuss one-time costs with the Town Council. If we had done this before, we wouldn't be scrambling now. He believes we will have a new high school and need new uniforms to go with the new school pride. He doesn't want to see the music program with old uniforms. Music is near and dear to his heart.

Mrs. Thurston added that no one wants to see us with old uniforms.

Mr. Jonaitis stated to help with the costs the JV and Freshman teams when and where possible the teams can use some of the older uniforms.

Mrs. LeBlanc stated bringing our students together is the top priority. We will be dealing with scheduling and other transition issues. We can save money where we can and use some of the older uniforms for JV and Freshman teams. Band uniforms are a big expense and she would like to see the money for this. We want our students to be happy. There will be some bumps along the road that we will need to deal with. The success of our students is important.

Mr. Neville would like to see the administration recommend to us what is needed. If additional meetings are needed, we can schedule that. This is a big deal. Let the people that are doing the research bring the information back to us.

Mr. Peabody agrees. Let the Music and Band Director make the decision about the uniforms. We should only approve the funding for this.

Dr. Schumann distributed a memo to the Board regarding a contingency plan if there are any construction delays that might prohibit the merger of the two high schools to take place in September 2016. This memo will go to the CIAC and we will ask for the two schools to be allowed to compete in the Central Connecticut Conference as the Enfield High School Eagles in the event that the merger does not take place in September 2016 due to unforeseen construction delays. We are hopeful that there will be no construction delays, but need to put a plan in place for just in case. We need to notify the CIAC about the merger by October 1, 2015. We are formally making a request for permission to merge the athletic programs for our two high schools for the 2016-17 school year.

Mr. Peabody moved, seconded by Mrs. Thurston that the Enfield Board of Education approves the CIAC document as presented by Dr. Schumann.

Discussion:

Mr. Jonaitis would like a moment for the Board to read the memo.

Mr. Neville stated this is going to give us an insurance policy for just in case. You are doing your due diligence in case of any unforeseen construction issues. He will vote in favor of this document.

Mr. Peabody stated this is well written document that will assure that our students will have the opportunity to compete. He will vote in favor of this also.

A vote by **roll-call 8-0-0** passed unanimously.

Mr. Peabody asked how this letter will be sent to the CIAC since tomorrow is October 1st. Dr. Schumann stated we will e-mail and will send it out by certified mail to the CIAC.

12. BOARD COMMITTEE REPORTS

a. Curriculum Committee

Mr. Neville reported the Curriculum Committee met on August 24th. We discussed technology, report card changes and curriculum changes. We will be discussing technology with the Board at a later date. We have revised the elementary K-2 report cards and have responded to the parent's concerns. We also reviewed the summer curriculum writing. We will discuss with the Board about the ACC Partnership with the middle school and high school. We discussed the high school curriculum implications with the consolidation. This will also be discussed with the Board.

Mr. Peabody added the parents that participated were amazed and pleased that the Curriculum Committee asked for their input. Kindergarten report cards amaze him now with how much the students need to know. He looks forward to doing this more with parents.

Mr. Jonaitis asked who gave input on the update K-2 report cards. Mr. Neville stated the Academic office met with principals and the teachers.

b. Building Committee

Mr. Neville reported the Building Committee met on September 25th. The Board discussed the transition prior to tonight's Board meeting. The Transition Committee will meet next week with Dr. Schumann. Storage is a huge concern. We are looking to use part of Stowe or Hazardville Memorial.

Dr. Schumann added that there is some space at both Stowe and Alcorn that could be used.

Mr. Neville asked if there will be space at Memorial. Dr. Schumann stated that may be possible also.

Mr. Neville stated communication was discussed. Posters have been made about the rooms at EHS. This will be shared with parents and information will be posted on-line.

13. APPROVAL OF MINUTES

Mr. Grady moved, seconded by Mrs. Thurston that the Special Meeting Minutes of September 14, 2015 be approved. A vote by **show-of-hands 5-0-3** passed with Mr. Grady, Mr. Jonaitis and Mr. Peabody abstaining.

Mr. Grady moved, seconded by Mrs. Thurston that the Regular Meeting Minutes of September 15, 2015 be approved. A vote by **show-of-hands 7-0-1** passed with Mr. Neville abstaining.

14. APPROVAL OF ACCOUNTS PAYROLL - None

15. CORRESPONDENCE AND COMMUNICATIONS

a. An invitation to attend the Veteran's Day Parade on November 8 , 2015.

16. AUDIENCES - None

17. EXECUTIVE SESSION

Mr. Grady moved, seconded by Mr. Neville that the Enfield Board of Education enters into Executive Session for Matter(s) Related to Personnel – Superintendent's Evaluation.

A vote by **show of hands 8-0-0** passed unanimously.

The Board relocated to the staff lounge for the Executive Session at 8:26 PM. No Board action occurred during the Executive Session.

Return to Open Session:

The Board returned to Open Session at 8:36 PM.

Suspend the Rules to Add an Item on the Agenda:

Mr. Grady moved, seconded by Mrs. Thurston to add the approval of the Superintendent's Evaluation to the Agenda.

A vote by **show-of-hands 8-0-0** passed unanimously.

Mr. Grady moved, seconded by Mrs. Thurston that the Enfield Board of Education approves the Superintendent's evaluation.

A vote by **show-of-hands 7-1-0** passed with Mr. Jonaitis in dissent.

18. ADJOURNMENT

Mr. Grady moved, seconded by Mrs. Thurston to adjourn the Regular Meeting of September 29, 2015.

All ayes, motion passed unanimously.

Meeting stood adjourned at 8:39 PM.

Vincent M. Grady
Secretary
Board of Education

Respectfully Submitted,

Kathy Zalucki, Recording Secretary